



Charter Township of Canton, Michigan

C.A.P.E.R.

PY 2017

B-17-MC-26-0039

**Prepared by:
Mike Sheppard
(734) 394-5225
mike.sheppard@canton-mi.org**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance and Evaluation Report (CAPER) reflects activities and expenditures for the Township of Canton's Community Development Block Grant (CDBG) program during the program year covering the period from July 1, 2017-June 30, 2018. The CAPER outlines the progress made towards accomplishing goals identified in the Action Plan.

During this reporting period, some accomplishments included: Housing rehabilitation of Eight (8) homes; an ADA compliant door and aquatic lift were installed; rental/mortgage assistance was provided to 11 persons keeping them in their homes, 458 persons received domestic violence prevention assistance; Legal assistance was provided to 47 seniors; 2 at risk youths received tutoring assistance; and 12 low income persons were able to receive a grant to participate in programs at the community center.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete
Community and Economic Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13000	19924	153.26%
Community and Economic Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	220	58	26.36%

Community and Economic Development	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	2	0	0.00%
Homelessness	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	33	
Homelessness	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	60	33	55.00%
Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	45	12	26.67%
Non-Homeless Special Needs	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	926	92.60%
Non-Homeless Special Needs	Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Township of Canton's CDBG programs offer assistance to low to moderate income (LMI) individuals and families. Activities included: housing rehabilitation, rent/mortgage assistance, ADA programs, domestic violence prevention services, senior legal services, etc. Canton continues to strive to meet the needs of the community. Canton's highest priority is to continue to revitalize the community through the promotion of the availability of decent housing by allocating funding for rehabilitation of housing occupied by LMI households. Also, improving the living environments of residents through the accessibility of services and resources is an important objective of the township.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	4,824
Black or African American	744
Asian	942
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	0
Total	6,512
Hispanic	193
Not Hispanic	6,319

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Table 2 above represents assistance to racial and ethnic populations in Canton Township. The high number of people assisted is due to the fact that Canton had one ADA projects during the year. Canton has 6,420 disabled persons and 664 of those are children.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	368,797	151,650
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

Table 3 shows the 2017 CDBG award of \$319,423 and \$49,374 from prior year funds. Currently, Canton has active housing rehab projects and will be spending the unexpended funds soon.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Northeast Quadrant	10	0	No Projects were planned in the second program year

Table 4 – Identify the geographic distribution and location of investments

Narrative

Although, Canton Township has targeted the northeast quadrant for funding due to the "exception grantee" status, funding is not allocated by census tract, but allocated to programs that services all of the neighborhoods in Canton.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Township utilized local funds to cover the costs of any overages for projects. As well as utilizing township staff time for inspections, planning and engineering related issues. Canton leverages its own funds and MDOT/SMART Municipal Credit funds for the Canton Community Mobility Transportation Services program. In 2017, Canton received \$88,692 in Municipal Credits, to which Canton contributed its own and miscellaneous funds for a budget total of \$411,642. The program provides van service for the disabled and seniors to local Wayne County destinations as well as medical facilities in Washtenaw County. The charge is \$2 for a local destination, \$3 for a Wayne County destination, and \$5 for a Washtenaw County destination. The fare is for one way. The program operates 8 a.m. to 5 p.m. Monday through Friday. Canton's Volunteer Coordinator is instrumental in recruiting volunteers for the program. For the 2017 program, she recruited more than 6,000 volunteers that contributed 20,000 hours of service. Volunteers are also recruited each month for TEFAP (The Emergency Food Assistance Program). This is a monthly supplemental food program for low income families in Canton. Throughout the year, 13 volunteers packaged and distributed food for needy families in the area. There are 71 registered households in TEFAP in Canton. Approximately 70 households or 113 people receive a distribution each month. In addition, the volunteer coordinator recruited volunteers to assist at Canton Place and Walton Wood Senior Living Center for their Focus Hope program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	4	8
Number of Special-Needs households to be provided affordable housing units	2	0
Total	6	8

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	5
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	8
Number of households supported through Acquisition of Existing Units	0	0
Total	6	13

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Canton Township very pleased with our 2017 performance. Canton was able to assist 8 families with housing rehabilitation funds. Our goal was six for the year. We were also able to assist 5 families with rental or mortgage assistance preventing them from being homeless.

Discuss how these outcomes will impact future annual action plans.

Since Canton Township has met its second year goals, we are continuing to stay the course and continue with our 5 Year Consolidated Plan. No changes are needed.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	7	0
Low-income	5	0
Moderate-income	1	0
Total	13	0

Table 7 – Number of Households Served

Narrative Information

4 Housing rehab families were extremely low-income, 3 were Low income and 1 moderate-income. The mortgage/rental assistance families were 3 extremely low, and 2 low-income.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Canton Township is served by a Continuum of Care as represented by the Out Wayne County Homeless Service Coalition. More than 60 agencies, organizations, and governmental units participated in the initial 1996 strategy development process. Since then this group has established collective goals, gathered information and data, and formed the framework for the Continuum of Care model for the Out Wayne County area. A Steering Committee and eight Coalition Committees have led this group with a unified vision and dedication toward ending homelessness. Committee work of the coalition is focused on addressing the goals of the Out Wayne Homeless Services Coalition 10 Year Plan to End Homelessness. Fundraising and innovative program designs have brought forth programs and services that address gaps found within Wayne County. The Out Wayne County Homeless Services Coalition is a member of Region 8, along with Continuum of Care bodies from the City of Detroit, Oakland County, Macomb County, and Monroe County. A Regional representative from each Continuum regularly participates as a member of the Regional Council as a means for collaboration, sharing best practices, communicating to solve problems, and requesting and using state and federal resources efficiently and effectively to reach their ultimate goal – ending homelessness.

In January 2018, Out Wayne County Homeless Services conducted a Point in Time (PIT) Community Homeless Count. I was fortunate enough to be asked to participate in this PIT count. I was a member of the Westland/Canton/Plymouth search area. We interviewed and talked to 5 homeless persons that night, none of which was staying or had previously lived in Canton. Canton Township attends the monthly general membership meeting and has become an active member in the coalition.

Addressing the emergency shelter and transitional housing needs of homeless persons

Under the Emergency Shelter Grants (ESG) program, Canton Township does not qualify for funding. We rely on our Continuum of Care partner Out Wayne County Homeless Services.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The township supports and is an active member of the COC (continuum of care) and the Out Wayne County Homeless Services Coalition in its efforts to provide services to help assist low and extremely low individuals and families seeking services. A CoC discharge planning group provides ongoing review of discharge policies and practices of the systems of care when people may become homeless.

As Canton Township is not home to any prisons, mental health facilities, foster care or youth facilities, we do recognize the need to assist potential homeless persons. Canton partners with Growth Works, a Community Support program that is the initial call for all institutions in the Plymouth Canton area that have a potential homeless person(s). Canton Public Safety partners with the Salvation Army. One call from our police or fire unit can help a homeless person with shelter in a local hotel with a \$64 night voucher. Canton also partners with the Senior Alliance to help prevent senior homelessness as we do have senior housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Continuum of Care as represented by the Out Wayne County Homeless Service Coalition uses HMIS data and Service Prioritization Decision Assistance Tool (SPDAT) that will provide HARAs and other housing agencies a standardized, evidence-informed assessment process that prioritizes vulnerability. Michigan's Campaign to End Homelessness is committed to Housing First. These tools are used to identify and prioritize individuals and families with the most severe needs and longest lengths of time homeless. Canton's partners such as Wayne County Family Center and Covenant House Michigan have programs to transition the homeless to permanent housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Under the Housing Act of 1937, Canton Township does not qualify for public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Under the Housing Act of 1937, Canton Township does not qualify for public housing.

Actions taken to provide assistance to troubled PHAs

Under the Housing Act of 1937, Canton Township does not qualify for public housing.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Canton Township has several strategies that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. The following is a summary of these barriers and corresponding strategies: 1. Zoning ordinances - Canton's current code does not present a direct barrier in that it only guarantees housing meets minimum standards per the State's building codes. Canton will continue to evaluate zoning ordinances in relation to affordable housing production, particularly with regard to economic pressure and limitations in fast growing areas of the township. 2. Manufactured Housing - Canton does not impose restrictive barriers on the construction of manufactured housing. Canton will continue to foster the quality siting of manufactured housing. 3. Land Values - Canton will continue to work with agencies that promote and develop affordable housing and, where feasible, use other sources of funding to help develop housing for low-and moderate income families.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

A variety of programs were initiated to empower underserved and underrepresented persons to become involved in Canton activities and committees. Our Summit scholarship program pays activity fees for income-eligible residents to participate in the programs at our community center (Summit on the Park). The Tutoring Services at our Youth and Teen Center

provides professional academic tutoring services for income-eligible at risk youths ages 11-17.

Because of Canton's relative affluence, underserved community needs as defined by HUD criteria have historically been difficult to identify in the community and even more difficult to quantify, even using HUD data.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The control of lead-based paint is addressed through the housing rehabilitation program. Each home built before 1978, is inspected by a certified Lead Abatement Contractor. The preliminary lead contamination evaluation is in every case file and followed by formal testing and assessment by a certified lead testing firm. The building inspector can also be consulted whenever a lead-based paint question arises whether or not related to the housing rehabilitation program. Based on his assessment the problem can be referred back to the housing rehabilitation program or to the appropriate agency,

such as the County health department. As a regular policy, every housing rehab applicant built before 1978 undergoes a lead based paint assessment conducted by a certified testing firm. In 2017, two homes were inspected.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Poverty is not an issue not easily addressed or controlled by Canton Township. Economic factors beyond the control of the community result in loss of jobs and reduction in personal income. Canton will continue to be actively involved on a local and regional scale in promoting growth and expansion of job opportunities.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Canton's Financial Analyst, located in the Finance Department, is the lead agent for the development of the 5 Year Consolidated Plan, Annual Action Plans, CAPER and the Assessment of Fair Housing. The Financial Analyst is responsible for the general administration of the CDBG program. The employee works closely with the Community Development Block Grant Advisory Council and the elected Board of Trustees to ensure the goals and objectives are carried out. Canton supports the Out-Wayne County Homeless Services Coalition and many other service agencies in the Detroit Metro area.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

There are numerous meetings between public and private entities to help coordinate services. Participants include the HUD, State of Michigan, Wayne County, Canton, First Step, Wayne Metro, Out Wayne County, Detroit Wayne Mental Health Authority just to name a few.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2013, 2014, 2015, 2016 and 2017 Canton Township set aside a portion of the administration funds to recognize April as "Fair Housing Month" and to present our 1st, 2nd, 3rd and 4th annual Fair Housing Seminars. A free presentation was provided to landlords or tenants and attorneys were on-site to provide free consultations. We were unable to host a presentation in 2015 as our "administration funds"

were allocated for the HUD required 5 Year Consolidated Plan and the Assessment of Fair Housing.

Fair Housing Testing: In January of 2015, Canton hired the Fair Housing Center of Metropolitan Detroit to conduct fair housing testing services. The testing occurred at Canton's Canton Place Apartments. One variable being tested was Race, the other was Physical Handicap. The evaluation for race concluded that there was "no significant difference" in the way the testers were treated. The evaluation for physical handicap was "inconclusive" as the tester was unable to see the agent.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Canton Township reviews each and every activity annually. With only a small allocation each year of approximately \$300,000, Canton Township typically has less than 10 activities each year. Every activity is reviewed to verify that it meets (1) National Objective, (2) Eligible Activity and (3) 5 Year Consolidated Plan goal. Canton has adopted a set of goals and priorities to meet the needs of the community and is dedicated to meeting them. Canton will provide certifications to all projects that meet a priority item identified in the Consolidated Plan. Each year Canton sends out a Notice of Funding/Request for Proposal (RFP) for professional services that meet the goals and priorities of our Consolidated Plan. These proposals are sent out electronically to all vendors including minority businesses. Canton reaches out to the Detroit NAACP, Michigan Minority Supplier Dev Council and the National Association of Women Business Owners, to name a few. We also send all of our bids for “brick and mortar” projects to these organizations. Every year our 4 sub recipients are monitored. With such a small allocation of \$15,000, or less and straight forward activities, these are not given a high-risk designation. In regards to Canton Township run activities, each activity is reviewed quarterly to make sure we are staying on track and reviewed against our timeliness ratio. Canton is carrying out the actions described in its action plan. The annual plan is reviewed by HUD and supported by local actions as evidenced in financial draws and records keeping.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Canton Township's Consolidated Annual Performance and Evaluation Report (CAPER) was released for public view and comment on September 6, 2018, and was made available at the township office or online. The public hearing took place on September 26th. The legal notices were published on our website, the local paper, and our township administration building message board(s). No comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes were made to programs or to program objectives in 2017. Canton Township followed the 2017 Annual Action Plan as submitted and approved by HUD.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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No changes were made to programs or to program objectives in 2017. Canton Township followed the 2017 Annual Action Plan as submitted and approved by HUD.

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No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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CANTON, MI 48188-1608

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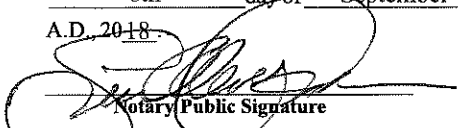
Public Hearing CDBG Advisory Council

STATE OF MICHIGAN }
County of Wayne } SS. Susan Willett

being duly sworn, deposes and says that he is one of the
printers and publishers of the Associated Newspapers, a
newspaper printed, published and circulated in the
County of Wayne in said state, that the annexed printed
notice has been duly published in said newspaper at least
1 weeks successively, and that the
first insertion thereof was on the 6th day of
September A.D., 2018 and the last insertion on
the _____ day of _____ A.D.,
20__.



Subscribed and sworn before me this
6th day of September,
A.D. 2018.


Notary Public Signature
Commission Expires Jan. 16, 2022

SEAN ALLEN RHAESA
Notary Public - Michigan
My Commission Expires Jan 16, 2022
Acting in the County of Wayne

TOTAL COST: \$13.50

AD SPACE: 2.5 x 1.35

FILED ON: September 6, 2018

CHARTER TOWNSHIP OF CANTON
PUBLIC HEARING
CDBG ADVISORY COUNCIL

On September 26, at 1:00 p.m. in Meeting Room "A" in the lower level of the Administration Building, 1150 S. Canton Center Road, Canton, Michigan, the Canton Community Development Block Grant (CDBG) Advisory Council will hold a public hearing on the FY 2017 Consolidated Annual Performance Evaluation Report ("CAPER"). Written comments or requests for information should be directed to: Mike Sheppard, Financial Analyst, Finance Department, 1150 S. Canton Center Road, Canton, Michigan 48188, (734) 394-5225.

Publish: September 6, 2018 CN1747 - 090618 2.5 x 1.35

Michael Siegrist, Clerk

All questions may be directed to Customer Service 734-467-1900 during
normal business hours of Monday through Friday, 9:00 a.m. until 5:00 p.m.

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ATTN: Sheronda Gloster
1150 S CANTON CENTER ROAD
CANTON, MI 48188-1608

REFERENCE CN1746

2017 CDBG "CAPER" public comment period

STATE OF MICHIGAN } SS. Susan Willett
County of Wayne

being duly sworn, deposes and says that he is one of the
printers and publishers of the Associated Newspapers, a
newspaper printed, published and circulated in the
County of Wayne in said state, that the annexed printed
notice has been duly published in said newspaper at least
1 weeks successively, and that the
first insertion thereof was on the 6th day of
September A.D., 2018 and the last insertion on
the _____ day of _____ A.D.,
20 .



Subscribed and sworn before me this
6th day of September,
A.D., 2018.



Notary Public Signature

Commission Expires Jan. 16, 2022

SEAN ALLEN RHAESA
Notary Public - Michigan
My Commission Expires Jan 16, 2022
Acting in the County of Wayne

TOTAL COST: \$16.45

AD SPACE: 2.5 x 1.642

FILED ON: September 6, 2018

**CHARTER TOWNSHIP OF CANTON
CONSOLIDATED ANNUAL PERFORMANCE
EVALUATION REPORT
(Program Year 2017 CDBG "CAPER")
PUBLIC COMMENT PERIOD**

The above named document for the Canton Community Development Block Grant Program is available for inspection at the Finance Department, 1150 S. Canton Center Road, Canton, Michigan 48188, 734-394-5225, during regular business hours. The document describes the performance of the CDBG program from July 1, 2017-June 30, 2018. Comments on the CAPER will be accepted for at least 15 days, beginning September 6, 2018. Comments received during the public comment period will be forwarded to the Department of HUD and will become an addendum to the CAPER.

Publish: September 6, 2018 CN1746 - 090618 2.5 x 1.642 Michael Siegrist, Clerk